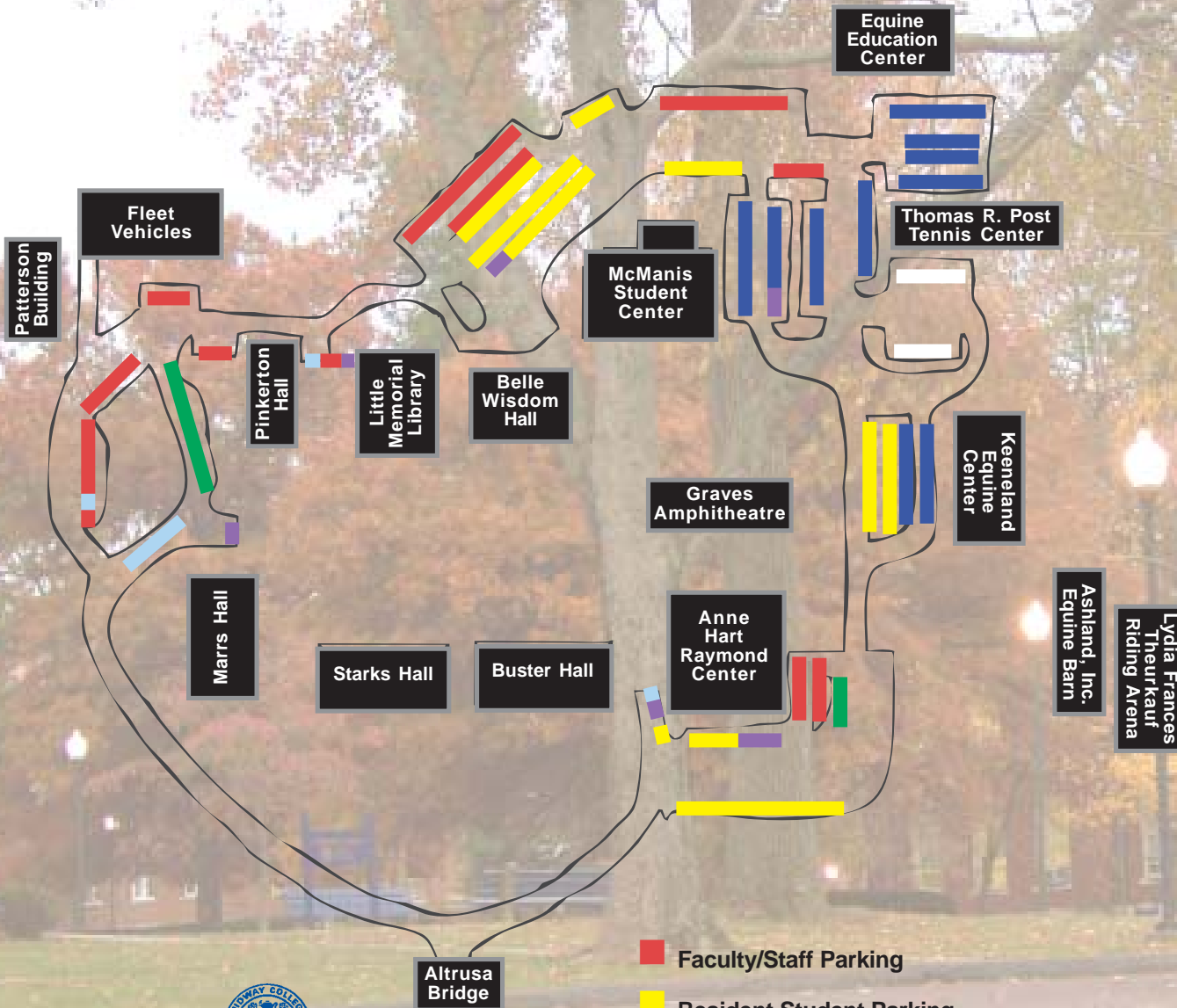


# MIDWAY COLLEGE

Vehicle Registration and  
Campus Parking  
2009-2010



- Faculty/Staff Parking
- Resident Student Parking
- Commuter Student Parking
- Visitor Parking
- Open Parking
- Reserved Parking
- Disabled Parking



**MIDWAY COLLEGE**  
512 East Stephens Street  
Midway, KY 40347-1120  
Campus Security  
(859) 846-5419

*As Kentucky's only college for women, and as a forerunner in coeducational adult accelerated learning, Midway College empowers undergraduate and graduate students as leaders through a professionally-oriented liberal arts education.*

## VEHICLE REGISTRATION

All Campus residents and day commuters must purchase a parking permit. SCD evening/weekend commuters receive a parking permit at no charge. Parking in open parking in lieu of purchasing a permit is prohibited. You may not give another person your parking permit if you no longer drive to Campus or if you are no longer a student at the College.

If you drive more than one vehicle, *all* vehicles must be registered. **You must purchase a permit for each vehicle.** Your permit is registered to you and a specific vehicle, and may not be used by anyone else.

Your parking permit must be displayed at all times when your vehicle is on the Midway College campus.

If you sell/trade your current vehicle for another, or change license plates, you must notify the Business Office the first day the new vehicle is on Campus.

Vehicles parked in violation of Midway College rules and regulations are subject to a written citation and/or the vehicle being towed at the owner's expense. Students, faculty or staff members who receive more than three violations a semester may have the permit revoked and the vehicle barred from Campus.

## DISABLED PARKING SPACES

Disabled parking spaces may only be used by visitors who display a state-issued disabled hang tag or disabled license plate. In addition, students, faculty and staff must display a Midway College parking permit.

Midway College will make every effort to provide safe and accessible parking for those requiring disabled parking spaces, and we solicit your support in this endeavor.

## VISITOR PARKING

Visitors to Campus, including all persons visiting the residential halls, are to use parking spaces designated as *Visitor Parking*. This will result in more available parking spaces for students in the student lots.

Visitor parking is located in the circle parking area beside Pinkerton Hall, and in the parking lot beside the Anne Hart Raymond Center.

Any visitor who is remaining on Campus for more than one hour, must notify the Campus Security Department at (859) 846-5419. That visitor will be directed to other parking in order to open up visitor spaces.

Students, faculty and staff members are responsible for notifying their visitors of these requirements and for notifying Campus Security at (859) 846-5419.

## CARE OF THE PARKING PERMIT

Do not allow anyone else to use your permit – it is only valid when the registered driver uses it.

If you lose your permit, or if your permit is stolen, notify the Campus Security Department and the Business Office immediately so you will not be issued a citation. You must purchase a new parking permit.

If you sell/trade your vehicle for another, you must transfer the parking permit to the new vehicle and register it at the Business Office. If you do not retrieve the permit from the old vehicle, it is considered lost, and you must purchase a new parking permit.

Replacement permits are not sold at a discounted rate.

## PARKING AFTER NORMAL BUSINESS HOURS

- **Fleet Lot** – no open parking.
- **Disabled Spaces** – by permit only.
- **24-Hour Reserved Parking** – no open parking.  
**You must display a parking permit when parking in the following areas after business hours:**
- **Visitor Parking** – open parking 5:00 p.m. Friday to 7:00 a.m. Monday. *Must Display Permit.*
- **Faculty/Staff Parking** – open parking after 5:00 p.m. *Must Display Permit.*
- **Resident Student Lots** – open parking after 7:00 a.m. Saturday through 4:00 p.m. Sunday. *Must Display Permit.*
- **Commuter Student Lots** – open parking after 5:00 p.m. *Must Display Permit.*

*Vehicles parked before 5 p.m. in areas that become open parking at 5 p.m. will be ticketed.*

**DO NOT REMOVE PARKING CONES FROM ANY LOCATION. These are reserved parking spots for College guests who may arrive after normal business hours.**

## APPEALS

If you feel that your vehicle has been unfairly ticketed or towed, you may file an appeal at the Office of Student Affairs within seven days. Your appeal will be reviewed by the Parking Appeals Committee which will notify you by mail of its decision. The following violations *may not* be appealed:

- Parking in Visitor Parking
- Blocking Fire Lanes
- Unauthorized use of Disabled Spaces
- Parking in Reserved Spaces

Appeals received more than seven days after the violation date will not be considered.

## QUICK REMINDERS

- Always lock your vehicle.
- If you loan your vehicle to someone, you will still be responsible for any citation issued to it.
- Do not assume that because other vehicles are parked illegally that you may do so.
- Do not park in an unauthorized area with hazard lights flashing. This will not prevent you from receiving a citation.
- The blue striped lines beside disabled spaces are not parking spaces.
- All vehicles parked on Campus must display a valid vehicle registration permit. This includes open parking after normal business hours.
- The speed limit on Campus is 15 miles per hour.

## PARKING VIOLATIONS

- Failure to Display Permit..... \$15
- Parking in Wrong Designated Area ..... \$10
- Parking in Reserved Spaces ..... \$25\*
- Unauthorized use of Disabled Spaces ..... \$25\*
- Parking in Fire Lanes ..... \$15\*
- Blocking Dumpsters ..... \$15\*
- Parking on the Grass ..... \$15\*
- Parking in No Parking Area ..... \$10
- Parking in Visitor Parking ..... \$10
- Parking in Restricted Area ..... \$10
- Blocking Other Vehicles ..... \$10
- Creating a Traffic Hazard ..... \$10

\*indicates the possibility of being towed