

Refer to Section {B}
{Personnel}Unit
Procedure for {B 8– Smoking on Campus}



The Surgeon General of the United States has determined that cigarette smoking is the leading preventable cause of illness and premature death in the nation. Moreover, Environmental Protection Agency research indicates that non-smokers who are regularly exposed to passive (second-hand) tobacco smoke are also at increased risk of illness. As an institution committed to providing a safe and healthful environment, Midway College is creating a smoke-free workplace environment for all employees, students and visitors as set forth below:

PROCEDURE

1. Smoking is prohibited in all locations on Midway College properties (either owned or leased), including but not limited to:
 - a. all buildings occupied by Midway College,
 - b. all grounds used by Midway College, including parking lots,
 - f. and college vehicles and personal vehicles when transporting others on college-authorized business.

2. Enforcement of this policy is handled under the following guidelines:
 - a. It is the responsibility of all administrators, faculty, staff, and students to adhere to and to enforce the college smoking policy. Anyone smoking should be informed of the college policy, asked to desist, as well as reported to supervisor so that report can be filed.
 - b. Questions or complaints about violation of this policy should be brought to the attention of one's supervisor.
 - c. Violation of this policy, as with all policies, will be handled through standard disciplinary procedures.
 - d. Employees are not allowed additional time/break periods go off campus to smoke.